

**Level 3 CPC (Certificate of Professional Competence) for Transport
Managers (Passenger Transport)
March 2025**

**Examination Date – 7th March 2025
Examination Report**

1. General Comments

The report below is intended to give tutors and candidates advice and guidance when preparing for future examinations. It sets out to explain where candidates in this examination were or were not awarded marks for their answers.

This report should be read in conjunction with the further guidance given within the Skills and Education Group Awards website.

2. Exam Results

As is always the case, the pass mark for both the P1 (Multiple Choice) paper and the P2 (Case Study) paper was set as part of the Awarding process.

P1 Paper

The P1 (Multiple Choice) paper pass mark was set at 37 and 44.9% of candidates achieved this mark.

P2 Paper

The P2 (Case Study) pass mark was set at 32 and 73.3% of candidates achieved this level.

3. Important Notes

Candidates should note that where a question demands a specific number of answers, only this number will be read by examiners and any further answers will not be considered, even if correct.

It is important that candidates should read and follow instructions given in the notes to each question.

4. Question Answers / Guidelines

The following comments set out below are for individual questions providing further specific information and are designed to assist both the student and the tutor when preparing for future examinations.

Question 1

The directors of Walvingham Transport plc (WT) have decided to expand the business by entering the coach transport market. They will lease two 49-seat coaches, as described in the case study.

- a) Give the minimum type of operator licence for which WT should apply (if any) for the Walvingham operating centre and give the minimum number of passenger vehicles to be used there

Many candidates correctly identified the operator licence required but few correctly identified the minimum number of vehicles required which was two

- b) Give the minimum type of operator licence for which WT should apply (if any) for the Leisfield operating centre and give the minimum number of passenger vehicles to be approved there.

This was well answered but some candidates thought a restricted licence would suffice

- c) Give THREE documents that WT will have to submit to the Traffic Commissioners' central licensing team in support of its application(s) for operator licence(s).

This was well answered

- d) Give TWO types of employees that WT will have to employ in order to operate the 49-seat coaches.

Most candidates identified the need for a TM and driver(s) Other suggestions such as mechanics are not essential.

Question 2

WT intends to operate day-trip tours to four UK destinations, as described in the case study. Use the information provided in the case study to calculate whether each of the four proposed day trips could be completed in a single day while adhering to company policies and the standard requirements.

NOTE: You MUST show all your workings.
You MUST state whether or not each trip is possible.

This form of question has been seen in a number of exams over the last few years and many candidates correctly identified whether the trips could or could not be completed but few candidates provided enough information to gain the additional marks.

Question 3

WT is considering a proposed new coach excursion to Disneyland Paris, as described in the case study. Use the information provided in the case study to calculate the following:

Note: You MUST show all your workings in all parts of this question.

- Calculate the total distance that the 49-seat coach will cover on each excursion to Paris, returning to the Walvingham operating centre. This was poorly answered with many candidates omitting the journeys to and from Disneyland and gave an answer of 1280Km instead of the Correct answer of 1320Kmn
- Calculate the costing rate per Km to be used for running costs for one 49-seat coach.

Cost item	workings	rate
tyres	$\text{£}3,500 \div 50,000\text{km}$	$\text{£}0.07$ or 7p
fuel	$\text{£}1.40 \div 5\text{kpl}$	$\text{£}0.28$ or 28p
maintenance	$\text{£}16,000 \div 50,000$	$\text{£}0.32$ or 32p
total		$\text{£}0.67$ or 67p

Candidates lost marks by failing to make clear whether it was it was pounds or pence 0.07 gained no mark.

- Calculate the total cost of each excursion to Paris, returning to the Walvingham operating centre.

Cost items	workings	Cost for each excursion to Paris
Running costs	0.67×1320	$\text{£}884.40$
Driver costs	140×4	$\text{£}560$
Standing costs	70×4	$\text{£}280.00$
Road tolls	$\text{€}150 \times 0.8$	$\text{£}120$
Ferry hotel Disney land tickets		$\text{£}30,000$
total		$\text{£}31,884.40$

Candidates who did not get the correct distance lost marks for the incorrect running cost and the incorrect total cost.

Question 4

WT is considering a proposed new coach excursion to Disneyland Paris, as described in the case study. Use the information provided in the case study to prepare a driver schedule for the first outward journey. Your schedule must start when the driver begins work at the operating centre and end when the vehicle arrives at Disneyland Paris on Sunday 6 July 2025.

Notes:

You MUST give a start time and finish time for each activity.

You MUST give a clear description of each activity.

You MUST show the destination for all driving periods.

You MUST show local time throughout.

0650 - 0705 Checks

0705 - 0715 Paperwork

0715 - 0730 Drive Bus station

0730 - 0800 Load OR board passengers

0800 - 1200 Drive Dover

1200 - 1340 OR 1440 Crossing OR ferry

1440 - 1710 Drive Beauvais

1710 - 1810 Break

1810 - 1940 Drive Paris OR hotel

1940 - 2000 Unload OR assist passengers

2000 - 0900 Rest-

0900 - 0915 Checks

0915 - 0925 Load OR board passengers

0925 - 0930 Disneyland Paris

This question was answered well with many candidates scoring high marks though many candidates lost a mark for not changing to French time and for not starting at the correct time after the daily rest.

Question 5

WT is to market its proposed excursion to Disneyland Paris to customers by publishing a brochure for the trip.

Identify TEN items of information that WT must include in the brochure for the Disneyland Paris excursion so that it complies with The Package Travel and Linked Travel Arrangements Regulations 2018.

This question was answered well with many candidates scoring high marks.

Question 6

WT is to review its insurance policies to ensure that they cover the new coach operations. Current policies include comprehensive motor insurance and employers liability.

Give FOUR non-compulsory insurance policies that WT should have in place, to cover the proposed coach operations.

This question was answered well but some candidates lost marks by including motor insurance and employer liability.